



Month End Routines & Advanced Options (AC03)

Course Objectives

This course will provide attendees with the necessary knowledge to maintain and close the relevant period ends. The course will also introduce additional modules and advanced features to assist in making best use of the Autoline system.

Who should attend?

Dealership and Assistant Accountants.

Prerequisites

Attendees must have keyboard skills and Accounts knowledge.

Programme

- Asset Register Module
- Accruals and Prepayments Module
- Management Accounts
- Cost Centre Splits
- Suffix Look Up Codes
- VAT Options – Enquiries & Reporting
- Period End Routines
 - Vehicle Stockbooks
 - Sales Ledger
 - Purchase Ledger
 - VAT Period End
 - Nominal Ledger Period End
 - Nominal Ledger Year End

Duration

1 Day

Starting time

9am

Cost

R1 147.98 per person